SCRUM MEETING WEEK (7)

**:white_check_mark: Sprint planning checklist**

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| **Preparation** | **Meeting** | **Follow up** |
| ​​Updated the DFD diagrams and the UML diagrams. | ​​Divided the work for M3, assigned the issues and started working on the test plan. | ​​Start preparation to get familiar with the tech stack. |

**:busts_in_silhouette: Sprint team members**

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| --- | --- |
| **Name** | **Role** |
| ​​ Sarabroop Singh Aulakh | ​​ Scrum Master |
| Shreya Saxena | Team Member |
| Raghav Bhagria | Team Member |
| Lluis Escolano | Team Member |
|  |  |
|  |  |

** Sprint planning meeting items**

**Previous sprint summary**

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| --- | --- |
| **Sprint theme** | ​​ Requirement Engineering |
| **Issues completed** | ​​ 9 issues |
| **Issues left** | 0 |
| **Team Capacity** | 32 Hours |
| **Summary** | ​​ Finished the requirements for the project. |

**Details Current sprint**

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| --- | --- |
| **Start date** | ​​ 25 February 2024 |
| **End date** | 3rd March 2024 |
| **Sprint theme** | ​​ M3 preparation and research |
| **Team capacity** | 32 Hours |
| **Issues capacity** | 16 hours |
| **Individual capacity** | Sarabroop – 8 hours  Raghav – 8 hours  Shreya – 8 hours  Lluis – 8 hours |
| **Potential risks** | N/A |
| **Mitigations** | N/A |

**:books: Sprint planning resources**

* Class slides
* Github
* <https://canvas.ubc.ca/courses/133331/files/31345168?module_item_id=6598106>